

Ascot Community Response Plan

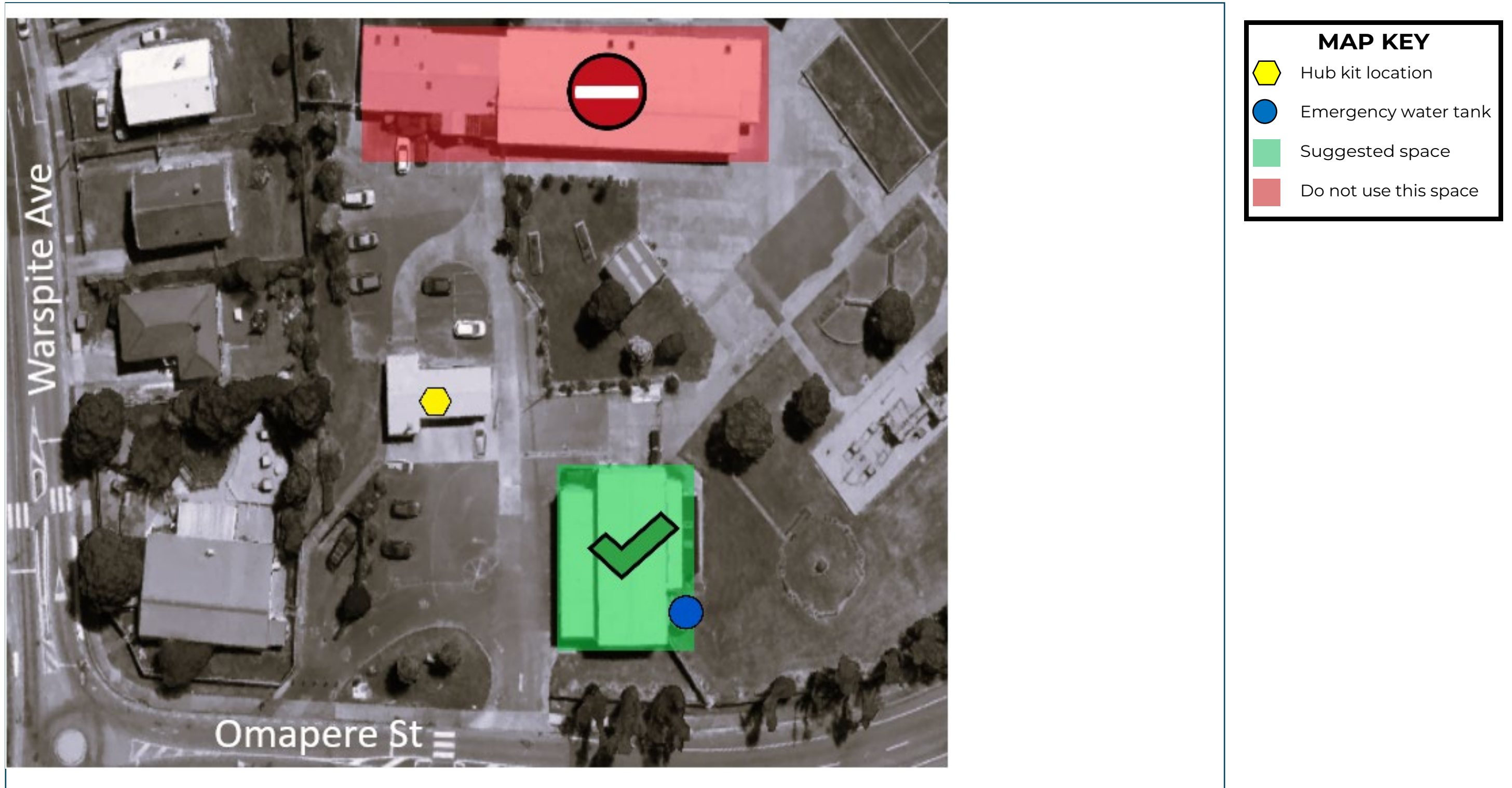
This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.



Facility map

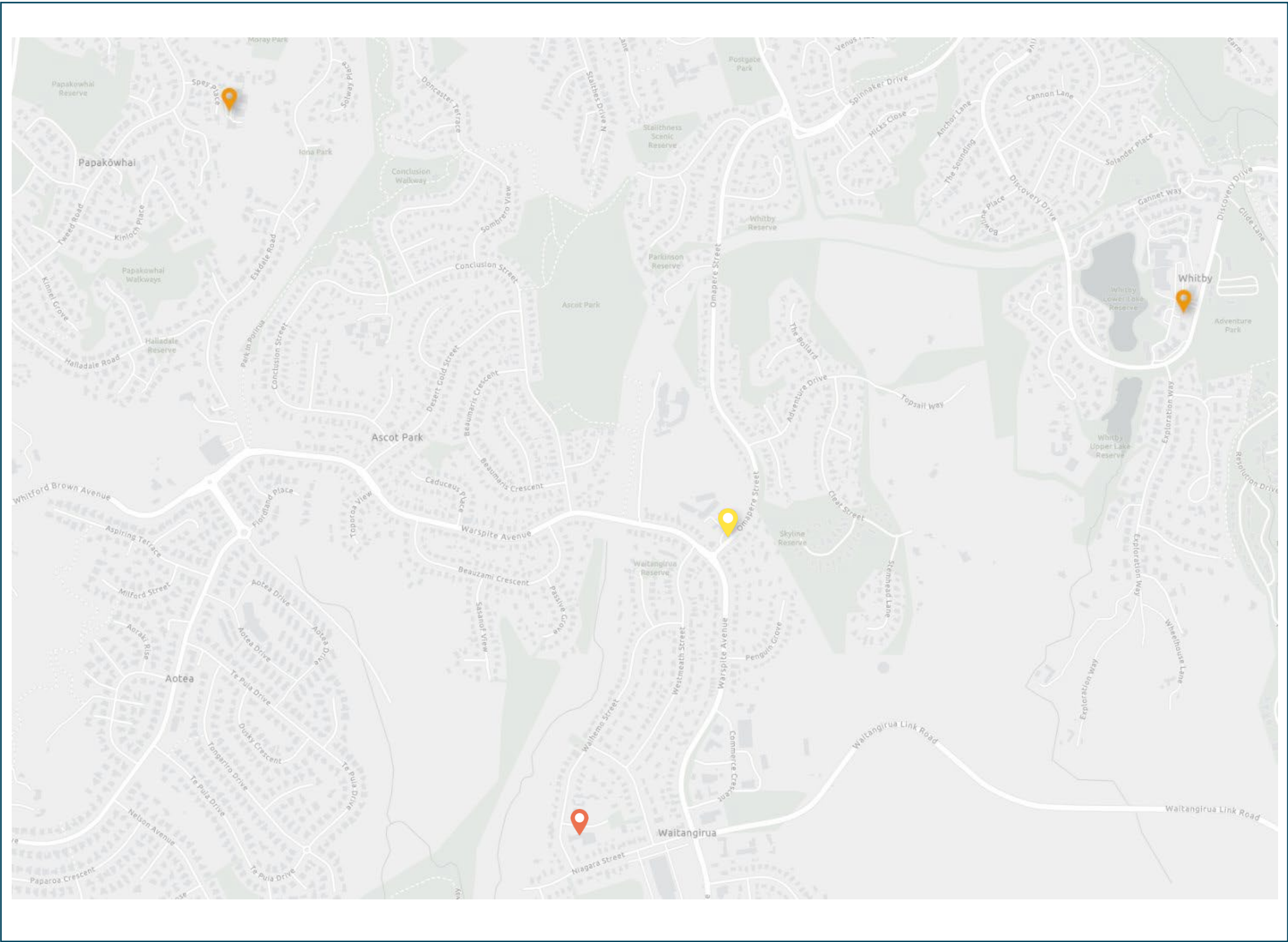
Tairangi School, 3 Omapere Street, Porirua



Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.

Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.



 **Your Hub**

**Ascot Park Community
Emergency Hub**

Tairangi School,
3 Omapere Street,
Waitangirua

 **Neighbouring Hubs**

Paremata/Papakowhai

Papakowhai School,
17 Spey Place, Papakowhai

Waitangirua

EFKS Church,
2 Louisa Grove, Waitangirua

Whitby

St Mary's Anglican Church,
69D Discovery Dr, Whitby



Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

- > Local resources
- > Local vulnerabilities
- > Checking on who and what has been affected
- > Medical assistance
- > Shelter
- > Water
- > Food
- > Animal Welfare
- > *For Sanitation refer to Section 5 in the Hub Guide*

Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find

the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

If you are opening a Hub it might pay to think about bringing some basics, such as:

- | | |
|------------------|----------------------|
| > First aid kits | > Tea, coffee, milk |
| > Blankets | > Food |
| > Torches | > Toilet paper |
| > Batteries | > Buckets |
| > Radio | > Rubbish bags |
| > Water | > BBQ/camping cooker |

Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.



Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

Places and spaces

- > Bothamley Park, several access points including Kokiri Cres
- > Natone Park, Natone St
- > Waihora Park, Waihora Cres
- > A'Oga Amata EFKS Porirua Church, 11 Waihemo St, (Congregational Christian Church of Samoa)
- > ATAMU, Waihemo St,
- > Horouta Marae, Whitford Brown Ave, Papakowhai
- > Maraeroa Marae, 216 Warspite Ave

- > Apostolic Church, 1 Commerce Cres
- > Church of Christ AOG, 3 Warspite Ave
- > Cook Island Christian Church, 39 Niagara St,
- > Islamic Centre Porirua Mosque, 58 Waihora Cres
- > Te Papalaulelei Tokelau Church, Commerce Crescent
- > The Salvation Army, 49 Warspite Ave

- > Ascot Park Kindergarten, 175 Conclusion St, Ascot Park
- > BestStart Waitangirua, 3 Button Lane
- > Happy Kids Preschool and Daycare, 39 Kleat St
- > Maraeroa Kindergarten, 36 Astrolabe St, Cannons Creek
- > Te Kohanga Reo o Nga Kawai, 164 Warspite Ave
- > Te Toka Ahuru Kohanga Reo, 197 Warspite Ave
- > Waitangirua Kindergarten, 4 Kalingo St

- > Corrina School, 36 Kalingo St,
- > Rangikura School, 95 Conclusion St, Ascot Park,
- > Russel School, 18 Fantame St, Cannons Creek
- > Te Kura Māori o Porirua, 392 Warspite Ave

Groups and networks of people

- > A'Oga Amata EFKS Porirua Church, 11 Waihemo St, (Congregational Christian Church of Samoa)
- > Apostolic Church, 1 Commerce Cres
- > Ascot Park Kindergarten, 175 Conclusion St, Ascot Park
- > ATAMU, Waihemo St,



- > BestStart Waitangirua, 3 Button Lane
- > Church of Christ AOG, 3 Warspite Ave
- > Cook Island Christian Church, 39 Niagara St,
- > Corrina School, 36 Kalingo St,
- > Happy Kids Preschool and Daycare, 39 Kleat St
- > Horouta Marae, Whitford Brown Ave, Papakowhai
- > Islamic Centre Porirua Mosque, 58 Waihora Cres
- > Maraeroa Health Clinic, Warspite Ave
- > Maraeroa Marae, 216 Warspite Ave
- > Oasis Café, Waitangirua Mall
- > Rangikura School, 95 Conclusion St, Ascot Park,
- > Russel School, 18 Fantame St, Cannons Creek
- > S.E.E.D.S Samoan Early Education Development, 11 Waihemo,
- > Te Kohanga Reo o Nga Kawai, 164 Warspite Ave
- > Te Kura Māori o Porirua, 392 Warspite Ave
- > Te Papalaulelei Tokelau Church, Commerce Crescent
- > Te Toka Ahuru Kohanga Reo, 197 Warspite Ave
- > The Salvation Army, 49 Warspite Ave
- > Waitangirua Farm, Waihora Street
- > Waitangirua Kindergarten, 4 Kalingo St Maraeroa
Kindergarten, 36 Astrolabe St, Cannons Creek
- > Waitangirua Police Dept, 212 Warspite Ave
- > Waitangirua Residents Association
- > Wesley Community Action, Waitangirua Mall

Services in the community

- > Care Chemist, 201 Warspite Ave
- > Countdown Supermarket, Aotea
- > Maraeroa Marae Health Clinic
- > Ora Toa Medical, 201 Warspite Ave
- > Waitangirua Medical Centre

Waitangirua Mall:

- > Bakery
- > Dairies
- > Fast food/takeaways
- > Four Square, Corrina St
- > Restaurant Hungry Tiki
- > Savemart, Commerce Cres

- > BP, Omapere St

Infrastructure

- > 2x Emergency Water Tanks @ Tairangi School
- > Aotea Reservoir
- > BP Petrol Station, Omapere St
- > EWT Corrinna School
- > EWT Te Kura Māori o Porirua
- > Waitangi Mall Generator



Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

Places and spaces

- > Access ways for wheelchair users
- > Likely to experience flooding
- > Shop awnings in the shopping areas

Groups and networks of people

- > HNZ lower socio-economic families, solo parents, young families
- > People with varying mobility needs and disabilities in supported accommodation

Services in the community

- > Health clinics may need assistance
- > Mental health providers may need assistance

Infrastructure

- > All services likely to be disrupted for many weeks
 - o No Electricity
 - o No mains water supply
 - o No reticulated gas supply
 - o No banking and eftpos



Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

- > Contact everyone in the community as soon as possible.
- > Record and report information on people and damage back to the Hub.
- > Regularly check everyone in the days following the event as people's circumstances may change.



How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.
- Draw upon any local lists and knowledge.
- Coordinate a street-by-street, house-by-house check. Use the area maps in the hub.
- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an answer to their needs with the resources available in your community.

What groups could be available to walk around the community to check on people and look for damage?

- > Local Church Members
- > Local Community Members
- > Māori Wardens
- > Maraeroa Marae
- > People who turn up to the Hub to help
- > Waitangirua Village Association Members
- > Wesley Mens Group



Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub
check on these priority groups

> Neighbours

> Worst affected areas & areas where hazards/damage are obvious

How would we coordinate this?

> Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.

> Coordinate from the Community Emergency Hub, Maraeroa marae and/or churches

> Group volunteers with a mix of skills, physical capabilities, and leadership

> Keep a paper trail at the Hub so we know where has been checked, when. Then we know where needs to be rechecked over time.

> Meet – needs with resources

> Prioritise – needs with resources

> Review – that needs are being met

> Scope – define needs and resources

> Send teams from hub to check on defined areas, record on Hub Map

> The Hub can set up street maps and coordinate searches, or checks by door knocks

> Use handheld radios/walkie talkies

> Use text messages to pass information back to the Hub

> Work with what and who we have at the time.



Medical Assistance

Community members who need medical assistance are directed to medical assistance.

- > Identify and coordinate community resources that can be used to assist and treat the injured.
- > Identify and check on people with day-to-day medical needs.
- > Direct the community to medical providers that are known to be open.
- > Identify and coordinate people in the community with medical skills who can help.



In all life-threatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.



Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

Where are the nearest medical providers?

- > Maraeroa Marae Health Centre, 216 Warspite
- > Ora Toa Medical Centre, 1 Te Hiko St
- > Razvi Dr Khalid F 201 Warspite

Where else could we provide medical assistance if the above facilities are not available?

- > Care Chemist, 201 Warspite
- > Waitangirua Pharmacy, 201 Warspite



Who can help provide medical assistance?

- > People with First Aid certificates (Porirua Emergency Response Team Members)

How do we get people to medical assistance or medical assistance to people?

- > Communicate via radio to Emergency Operation Centre
- > People or kids on bikes as messengers
- > Strollers, buggies, wheelbarrows

Where can we get extra supplies?

- > SaveMart, 11 Commerce Crescent
- > Waitangirua Mall

Where are there Defibrillators?

- > Maraeroa Marae Health Clinic, 216 Warspite Ave
- > Ora Toa Medical Centre, 1 Te Hiko St



Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

- > Find places where people can shelter from the weather if they can't stay at home.
- > Find comfortable places where people can rest and sleep.



Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the tap on the footpath. Leaks including water, should be investigated.



Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

You may have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

Who could help make people's homes safe, weatherproof, and comfortable?

- > Handy people/DIYers
- > Local builders, plumbers, electricians, roofers and other tradespersons
- > School caretakers
- > Wesley Men's Group



Where can we get resources to make repairs?

- > SaveMart, 11 Commerce Crescent
- > Waitangirua Mall

Where could we get bedding and clothing supplies to keep people warm and comfortable?

- > Salvation Army, 49 Warspite Ave
- > SaveMart, 11 Commerce Crescent
- > Waitangirua Mall

What open spaces could accommodate temporary shelter?

- > A'Oga Amata EFKS Porirua Church, 11 Waihemo St,
(Congregational Christian Church of Samoa)
- > Apostolic Church, 1 Commerce Cres
- > ATAMU, Waihemo St,
- > Bothamley Park
- > Church of Christ AOG, 3 Warspite Ave
- > Cook Island Christian Church, 39 Niagara St,
- > Encourage people to put up a tent in their own yards
- > Islamic Centre Porirua Mosque, 58 Waihora Cres
- > Maraeroa Marae, 216 Warspite Ave
- > Natone Park
- > Te Papalaulelei Tokelau Church, Commerce Crescent
- > The Salvation Army, 49 Warspite Ave

What facilities could be used for temporary shelter if people can't stay at homes or with friends?

- > A'Oga Amata EFKS Porirua Church, 11 Waihemo St,
(Congregational Christian Church of Samoa)
- > Apostolic Church, 1 Commerce Cres
- > ATAMU, Waihemo St,
- > Church of Christ AOG, 3 Warspite Ave
- > Cook Island Christian Church, 39 Niagara St,
- > Islamic Centre Porirua Mosque, 58 Waihora Cres
- > Local businesses' warehouses
- > Maraeroa Marae, 216 Warspite Ave
- > Te Papalaulelei Tokelau Church, Commerce Crescent
- > The Salvation Army, 49 Warspite Ave



Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

- > Ensure everyone knows how to treat drinking water.
- > Coordinate community water sources for drinking, cooking and hygiene.
- > Arrange a place in the community where water can be distributed if needed.



Water reservoirs are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.



Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any non-bottled water. Boil it if you can, if not use bleach to treat.

BEST CHOICE: BOIL. Boiling water will kill most types of disease-causing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

IF YOU CAN'T BOIL: ADD BLEACH. Bleach will kill some (not all) types of disease-causing organisms. Just like boiling, filter cloudy water through a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.

Where can we find drinking water?

- > Emergency Water tank @ Te Kura Māori o Porirua, 392 Warspite Ave
- > Emergency Water tank @Maraeroa Marae
- > Emergency Water tank @Tairangi School
- > Emergency Water tanks @Rangikura School, 95 Conclusion St, Ascot Park,
- > Emergency Water tanks @Russel School, 18 Fantame St, Cannons Creek
- > Home water cylinders
- > Home water tanks



How do we get water to people who are unable to leave their homes?

- > Carry in bottles, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Supermarket trolleys, wheelbarrows, buggies, strollers, wheelie bins
- > Volunteers walking or cycling around

Where can we find water for washing and cleaning?

- > stream
- > Toilet cisterns

What water supplies should be avoided or need treatment before drinking?

- > Do not drink pool water or sea water
- > Grey water
- > Pool water
- > Springs and waterfalls
- > Stagnant water
- > Stream water
- > Tank water

What places would be good distribution points?

- > Natone Park
- > Waitangirua Mall



Food

People in our community have enough food to sustain them.

- > Organise a way to feed large groups of people who are displaced or do not have food of their own.
- > Coordinate food supplies in the community.



Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone

- Street BBQs
- Have places where excess food can be coordinated from

What food suppliers and providers are there?

- > Bakery
- > Countdown Supermarket, Aotea
- > Dairies
- > Fast food/takeaways
- > Four Square, Corina St
- > Restaurant Hungry Tiki
- > Waitangirua Mall:

Where else could we find food?

- > Bothamley Park Orchard
- > Community Gardens
- > Salvation Army food bank

How could we organise to feed large groups of people?

- > Church, school and clubroom kitchens
- > Community centre kitchens
- > Eat together, cook together
- > Hangi
- > Oasis Cafe
- > Set up a volunteer cooking/preparation site
- > Use perishable food first
- > Work with the local caterers who are used to feeding large groups



Where can we get cooking and catering supplies?

- > BBQs
- > Maraeroa Marae Hangi Supplies
- > Salvation Army

How do we get food to people who are unable to leave their homes?

- > Carry in boxes, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Organise teams to distribute
- > Supermarket trolleys, wheelbarrows, buggies, strollers, wheelie bins
- > Volunteers walking or cycling around



Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

- > Identify and coordinate locations and people for medical assistance for animals
- > Identify locations for animal shelter
- > Identify potential sources of food and water
- > Keep a record of lost and found pets

What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)

What facilities could be used for temporary shelter for animals?

Where could we find drinking water for animals?

Where could we find food for animals? (companion animals & production animals)
