Maungaraki Community Response Plan

This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.

COMMUNITY EMERGENCY HUB

CIVIL DEFENCE
WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE

Facility map

Maungaraki School, Dowse Drive, Maungaraki

MAP KEY

⬡ Hub kit location

● Emergency water tank

■ Suggested space

■ Do not use this space

Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.

Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.
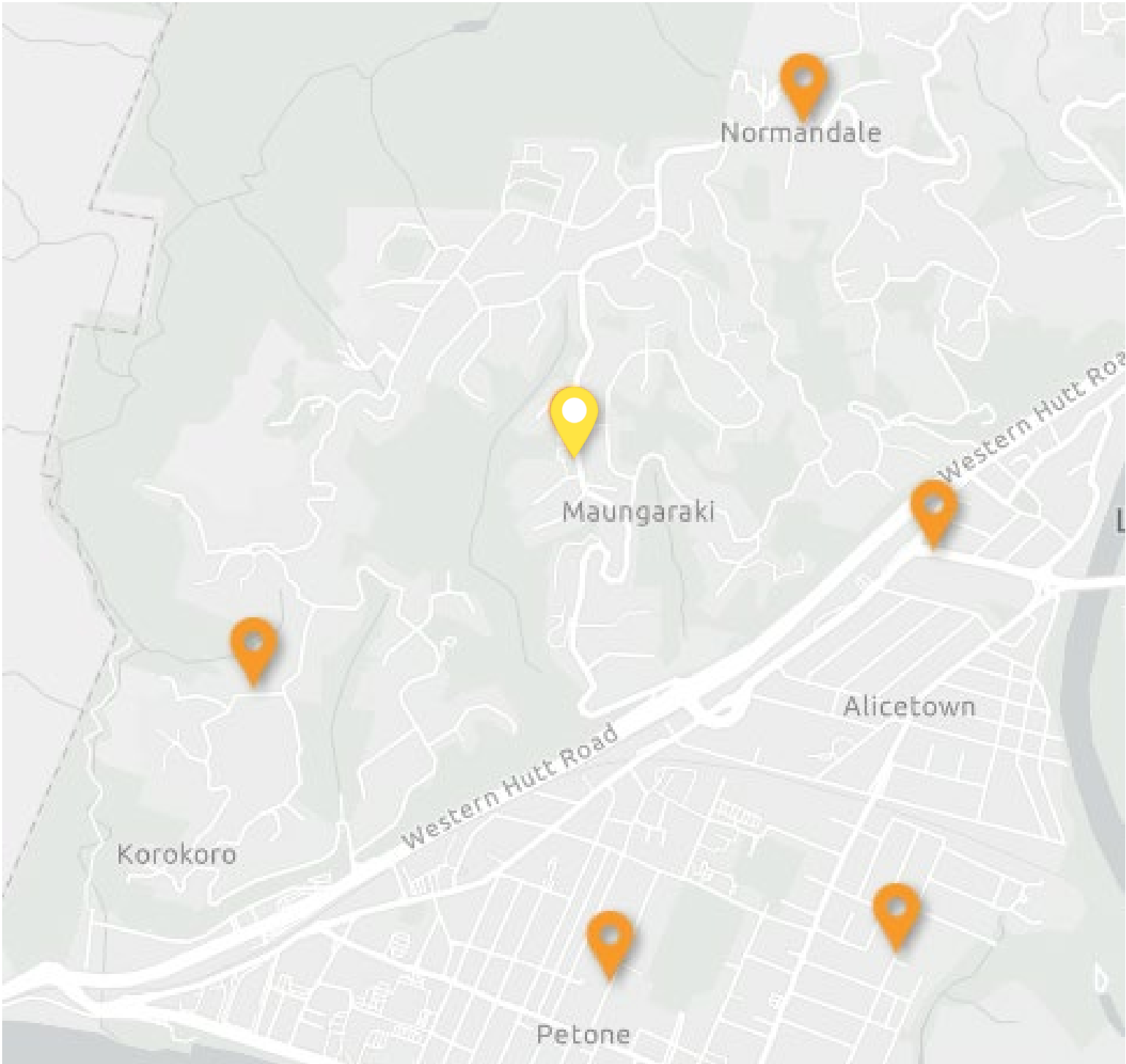
Your Hub

Maungaraki School,
Dowse Drive, Maungaraki

Neighbouring Hubs

Korokoro School
79 Korokoro Rd,
Korokoro

Normandale
At Aidens Church Cnr Poto
Rd and Stratton Street

Petone Central School
16 Britannia Street,
Petone

Hutt Central School
6 Railway Ave, Lower
Hutt

Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

> Local resources
> Local vulnerabilities
> Checking on who and what has been affected
> Medical assistance
> Shelter
> Water
> Food
> Animal Welfare
> *For Sanitation refer to Section 5 in the Hub Guide*

Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

If you are opening a Hub it might pay to think about bringing some basics, such as:

> First aid kits
> Blankets
> Torches
> Batteries
> Radio
> Water

> Tea, coffee, milk
> Food
> Toilet paper
> Buckets
> Rubbish bags
> BBQ/camping cooker

Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.

Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

Places and spaces

> Maungaraki Community Hall

Schools

> Maungaraki School

> Normandale School

Churches

> Belmont Regional Park

> Carparks

> Lime Grove Field

> Maungaraki Auto Services

> Maungaraki Baptist Church

> Maungaraki Baptist Church

> Maungaraki Community Centre

> Maungaraki Community Garden

> Maungaraki Playcentre

> Maungaraki Shops Complex

> Maungaraki Tennis Club

> Nara's Dairy

> Percy Scenic Reserve

> Playgrounds

> Rowan Street Reserve

> School/Community Library

> Scout Hall

> Scouts

> St. Aidan's

Groups and networks of people

> Cross Country Vehicle Club

> Korokoro Environmental Group

> Local Facebook Groups

> Maungaraki Baptist Church

> Maungaraki Community Association

> Maungaraki Neighbourly

> Maungaraki Resilience Network

> Maungaraki Richmond Scouts

> Normandale Residents Association

> Predator Free Maungaraki

Services in the community

> Creature Comforts and Elite Bunny Retreat

> Local Justices of the Peace

> Maungaraki Auto Services

> Maungaraki Community Garden

> Maungaraki Pharmacy

> Maungaraki/Normandale Free Kai

> Route 150 Bus

> Scouts and Guides

> Shuttles NZ

> Waiwhetu Fruit and Vege Co-op at Baptist Church (Tuesdays only)

Infrastructure

> Airstrip in Belmont regional Park at end of Normandale Road

> Maungaraki Reservoir

Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

Places and spaces

> Areas with combined earthquake risk

> Maungaraki Community Hall if damaged

> Maungaraki Richmond Scouts Hall

> Maungaraki School

> Maungaraki Shops Complex

> Maungaraki Tennis Club

> Nara's Dairy

> Walking tracks

Groups and networks of people

> Babies and children and the people caring for them

> Non-residents - After a long or strong earthquake

> Older residents

> People living in insecure or poor housing

> People who are socially isolated

> People with existing health issues or disabilities

> People with fewer economic resources

> People without access to a car

> Recent immigrants, people who have limited English proficiency, or communication difficulty.

Services in the community

> Education and childcare services unable to operate

> EFTPOS and ATMs unable to be accessed

> Emergency services could be overloaded or unable to reach us if roads are cut.

> Maungaraki Pharmacy and Positive Pelvic Health Physiotherapy are the only health services located in Maungaraki.

Infrastructure

> Bridges

> Communication methods rely on power, cell and broadband.

> Gas supply

> Main roads into the hills

> Power

> Water and sewerage

Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

> Contact everyone in the community as soon as possible.

> Record and report information on people and damage back to the Hub.

> Regularly check everyone in the days following the event as people's circumstances may change.

How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.

- Draw upon any local lists and knowledge.

- Coordinate a street-by-street, house-by-house check. Use the area maps in the hub.

- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an asnwer to their needs with the resources available in your community.

What groups could be available to walk around the community to check on people and look for damage?

> Adult Members of local groups

> Maungaraki Resilience Network Street Groups

> Neighbourhood Support Groups

> Neighbours checking on each other

Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub check on these priority groups

> Access routes in and out of Maungaraki

> Access within Maungaraki

> Baptist Church

> Community Emergency Hub

> Community Spaces/Shops

> Elderly neighbours

> High risk combined earthquake risk

> Maungaraki School, Maungaraki Kindergarten and Maungaraki Playcentre

> Our Neighbours (particular the vulnerable)

> Our own households and families first

> People with mobility challenges

How would we coordinate this?

1. Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.

2. Scope – define needs and resources

3. Prioritise – needs with resources

4. Meet – needs with resources

5. Review – that needs are being met

The Hub can set up street maps and coordinate searches, or checks by door knocks

> Community Facebook Groups

> Maungaraki Resilience Network

> Meet – needs with resources

> Organise groups through social media
  - Neighbourly
  - Maungaraki School Facebook page
  - Facebook messenger groups

Medical Assistance

Community members who need medical assistance are directed to medical assistance.

> Identify and coordinate community resources that can be used to assist and treat the injured.

> Identify and check on people with day-to-day medical needs.

> Direct the community to medical providers that are known to be open.

> Identify and coordinate people in the community with medical skills who can help.

In all life-threatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.

Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

Where are the nearest medical providers?

> None

Where else could we provide medical assistance if the above facilities are not available?

> AED in secure external cabinet at front of Maungaraki Community Centre

> Locate health and wellbeing services

> Maungaraki Pharmacy

> Maungaraki school and community library sick bay

> Positive Pelvic Health Physiotherapy

Who can help provide medical assistance?

> Residents with Medical and first responder training

How do we get people to medical assistance or medical assistance to people?

> Baby buggies

> Bicycles with trailers

> Four-wheel drive vehicles

> Shuttles NZ

> Stretchers

> Trolleys

> Wheelbarrows

Where can we get extra supplies?

> Community group/organisation first aid kits

> Household first aid kits

> Maungaraki Pharmacy

Where are there Defibrillators?

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Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

> Find places where people can shelter from the weather if they can't stay at home.

> Find comfortable places where people can rest and sleep.

Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the toby on the footpath. Leaks including water, should be investigated.

Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

Youmay have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

Who could help make people's homes safe, weatherproof, and comfortable?

> Hutt Time Bank members

> Residents with DIY, trades and engineering skills

> Skilled tradesman living in the suburb

Where can we get resources to make repairs?

> Neighbours lending what they have on hand

> Local Building and trades services

Where could we get bedding and clothing supplies to keep people warm and comfortable?

> People donating from home

> Sleeping bags and camping gear

> Sports mats and safety mats from community groups

What open spaces could accommodate temporary shelter?

> Banksia Grove

> Belmont Regional Park green areas

> Carparks

> Holly Grove Playground

> Lime Grove Field

> Magnolia Grove Playground

> Maungaraki Baptist Church lawn

> Maungaraki Playcentre

> Mulberry street reserve

> Percy Scenic Reserve

> Rowen street reserve

> School fields- Maungaraki and Normandale Schools

> Tennis club

What facilities could be used for temporary shelter if people can't stay at homes or with friends?

> Maungaraki Baptist Church

> Maungaraki Community Centre

> Maungaraki Kindergarten

> Maungaraki Playcentre

> Maungaraki Richmond Scouts Hall

> Maungaraki School

> Maungaraki School/Community library

> Maungaraki Tennis Club

> St Aidan's Church

Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

> Ensure everyone knows how to treat drinking water.

> Coordinate community water sources for drinking, cooking and hygiene.

> Arrange a place in the community where water can be distributed if needed.

Water reserviours are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.

Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any non-bottled water. Boil it if you can, if not use bleach to treat.

BEST CHOICE: BOIL. Boiling water will kill most types of disease-causing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

IF YOU CAN'T BOIL: ADD BLEACH. Bleach will kill some (not all) types of disease-causing organisms. Just like boiling, filter cloudy water though a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.

Where can we find drinking water?

> Water storage
> - o St Aidan's
> - o Water tank at Maungaraki Community Centre
> 200L rainwater tanks
> hot water cylinders
> Korokoro community water station
> Local services selling drinks
> Maungaraki Community Garden water tanks
> Maungaraki school water tank – 400L
> Private water storage

How do we get water to people who are unable to leave their homes?

> Bikes and cargo trailers

> Four-wheel drive vehicles

> Neighbours forming water chains

> Shuttles NZ

> Wheelbarrows

Where can we find water for washing and cleaning?

> Korokoro Dam

> Residents with swimming pools or spas

> Seasonal streams

> Stormwater channels

> Swimming pools

What water supplies should be avoided or need treatment before drinking?

> Grey water

> Pool water

> Seasonal streams

> Springs and waterfalls

> Stagnant water

> Stormwater

> Stream water

What places would be good distribution points?

> Any vacant sections or open spaces near a car park

> Maungaraki Baptist Church

> Maungaraki School or Maungaraki Community Centre

> Normandale Playcentre

> St Aidan's Church

Food

People in our community have enough food to sustain them.

> Organise a way to feed large groups of people who are displaced or do not have food of their own.

> Coordinate food supplies in the community.

Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone
- Street BBQs
- Have places where excess food can be coordinated from

What food suppliers and providers are there?

> Benedict's Cafe, General Store

> Dowse Drive Food Market

> Golden Key Takeaways

> Harbour View seafoods

> Maungaraki Bakery

> Maungaraki Community Garden

> Maungaraki Normandale Free Kai

> Nara's Dairy

> Spice and Flame

> Waiwhetu Fruit and Vege Co-op at Maungaraki Baptist Church on Tuesdays

Where else could we find food?

> Foraging for edible plants (only with an expert or guide to identify correctly)

> People sharing from home gardens and supplies

> Trapping or hunting with help from predator free Maungaraki

How could we organise to feed large groups of people?

> Commercial kitchen staff and facilities

> Neighbours cooking together

> Residents with catering skills and experience

> Restaurant and bakery facilities

> Using BBQs to cook for groups

> Using Hangi/Umu cooking methods for larger groups

Where can we get cooking and catering supplies?

> Local Restaurant kitchens

> People lending BBQs from home

> Residents sharing camping equipment

How do we get food to people who are unable to leave their homes?

> Bringing meals via bicycle or walking

> Four-wheel drive vehicles

Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

> Identify and coordinate locations and people for medical assistance for animals

> Identify locations for animal shelter

> Identify potential sources of food and water

> Keep a record of lost and found pets

What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)

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What facilities could be used for temporary shelter for animals?

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Where could we find drinking water for animals?

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Where could we find food for animals? (companion animals & production animals)

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