

# Riversdale Beach Community Response Plan

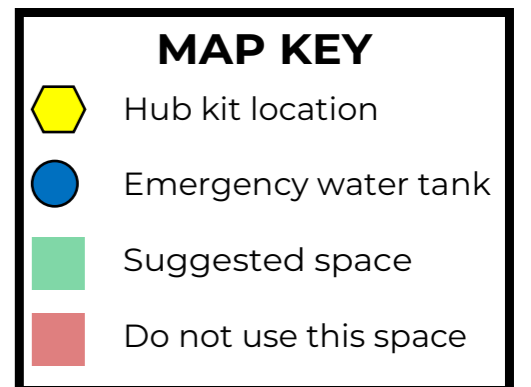
This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.



# Facility map

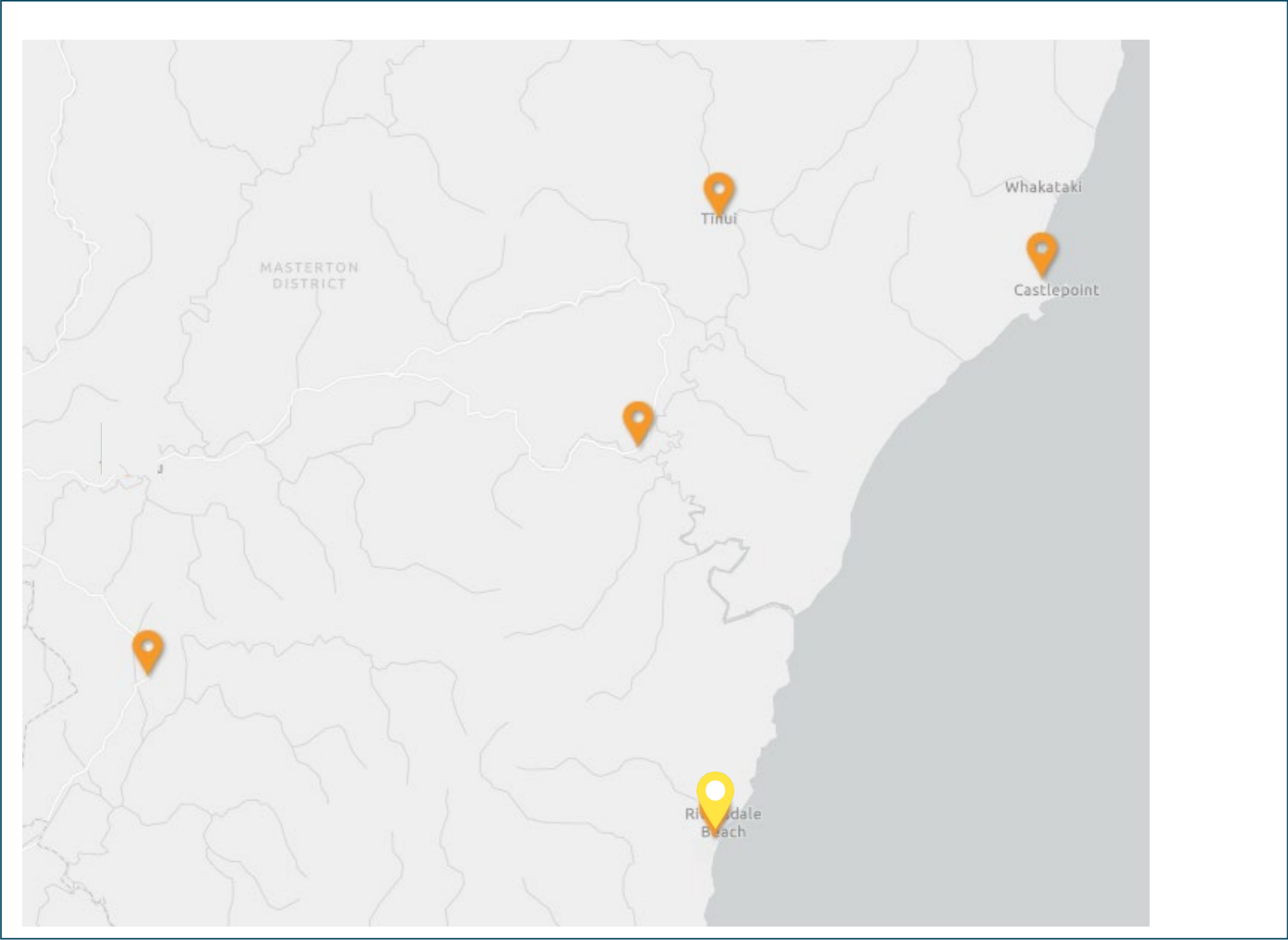
**Riversdale Golf Club**, 82 Pine dale Crescent, Riversdale



*Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.*

# Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.



 **Your Hub**

**Riversdale Beach  
Community Emergency  
Hub**

Riversdale Golf Club  
82 Pine dale Crescent,  
Riversdale

 **Neighbouring Hubs**

**Whareama**

Whareama Hall,  
5 Langdale Road  
Whareama

**Tinui**

Tinui Hall  
3 Blackhill Road  
Tinui

**Wainuioru**

Wainuioru Hall  
Stronvar Rd  
Wainuioru

**Castlepoint**

Wairarapa Sports Fishing  
Club



# Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

- > Local resources
- > Local vulnerabilities
- > Checking on who and what has been affected
- > Medical assistance
- > Shelter
- > Water
- > Food
- > Animal Welfare
- > *For Sanitation refer to Section 5 in the Hub Guide*

## Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find

the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

## Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

## If you are opening a Hub it might pay to think about bringing some basics, such as:

- |                  |                      |
|------------------|----------------------|
| > First aid kits | > Tea, coffee, milk  |
| > Blankets       | > Food               |
| > Torches        | > Toilet paper       |
| > Batteries      | > Buckets            |
| > Radio          | > Rubbish bags       |
| > Water          | > BBQ/camping cooker |

## Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.



# Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

## Places and spaces

Riversdale Beach is situated 54 kilometres east of Masterton. There are roughly 190 permanent houses, and 396 rateable houses. Visitor numbers during peak summertime can be up to 5,000 people.

- > Emergency container and equipment and supplies, Knoyle Road, Riversdale Beach.
- > Health Clinic (at Waimanaaki) Waimanaaki, 8 Pinedale Crescent, Riversdale Beach.
- > Riversdale Beach Rural Fire Station
- > Riversdale Beach Store
- > Riversdale Beach Surf Club

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- > St Joseph Catholic Church

## Groups and networks of people

- > Riversdale Beach Community Association
- > Riversdale Beach Golf Club
- > Riversdale Beach Surf Club
- > St Joseph Catholic Church

## Services in the community

- > Riversdale Beach Rural Fire Station
- > Riversdale Beach Store

## Infrastructure

### Locals with:

- > 4-wheel drive motorbikes, and the ability to use them
- > Bulldozers
- > Chainsaws
- > Excavators
- > Generators
- > Tractors
- > Communication towers
- > Power and emergency generator, Homewood Road, Whareama



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- > Riversdale Beach emergency container equipment: shovels etc
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- > Riversdale Beach Golf Club emergency generator, 82 Pinedale Crescent, Riversdale Beach.
- 
- > Water tanks



# Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

## Places and spaces

- > Significant areas in the tsunami evacuation zone, everyone needs to evacuate these areas after every long or strong earthquake, including aftershocks. To look at the tsunami zone go to: <https://wremo.nz/hazards/tsunami-zones/masterton>

Some areas may experience liquefaction.

## Groups and networks of people

- > Elderly people
- > In summer peak holiday season, there may be day visitors with few resources, or people visiting baches with limited resources.
- > Overnight campers

- > People living alone
- > People that may be camping in isolated spots
- > Riversdale Beach Community Association committee
- > Riversdale Beach Golf Club committee
- > Surf Club may have visitors
- > Waimanaaki (formerly Camp Anderson) has school and family camps

## Services in the community

- > Limited emergency services, only rural fire
- > Limited petrol and diesel supply

## Infrastructure

- > All services likely to be disrupted for weeks
  - o No Electricity
  - o No sewerage network
  - o Broken storm water pipes
  - o No telecommunications
  - o No internet



# Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

- > Contact everyone in the community as soon as possible.
- > Record and report information on people and damage back to the Hub.
- > Regularly check everyone in the days following the event as people's circumstances may change.



How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.
- Draw upon any local lists and knowledge.
- Coordinate a street-by-street, house-by-house check. Use the area maps in the hub.
- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an answer to their needs with the resources available in your community.

## **What groups could be available to walk around the community to check on people and look for damage?**

- > PEOPLE SHOULD ALWAYS GO IN PAIRS FOR SAFETY
- > People who turn up to the Hub to help
- > Riversdale Beach Community Association Committee
- > Riversdale Beach Golf Club
- > Riversdale Surf Club
- > Volunteer Fire Fighters



## Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub check on these priority groups
- > Elderly and Infirm
  - > Neighbours
  - > Waimanaaki (formerly Camp Anderson)
  - > Worst affected areas and areas where the hazards/damage are obvious

## How would we coordinate this?

- > Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.
- > Coordinate from the Hub
- > Establish Shifts
- > Group volunteers with a mix of skills, physical capabilities, and leadership
- > Keep a paper trail at the Hub so we know where has been checked, when. Then we know where needs to be rechecked over time.
- > Meet – needs with resources
- > Prioritise – needs with resources
- > Review – that needs are being met
- > Scope – define needs and resources
- > Send teams from hub to check on defined areas, record on Hub Map

- > Source walkie-talkie radios from within the community to help with communications
- > Source what people need for support e.g. bikes, cars.
- > The Hub can set up street maps and coordinate searches, or checks by door knocks
- > Use text messages, if available, to pass information back to the Hub
- > Work with what and who we have at the time.



# Medical Assistance

Community members who need medical assistance are directed to medical assistance.

- > Identify and coordinate community resources that can be used to assist and treat the injured.
- > Identify and check on people with day-to-day medical needs.
- > Direct the community to medical providers that are known to be open.
- > Identify and coordinate people in the community with medical skills who can help.



In all life-threatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.



Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

## Where are the nearest medical providers?

- > Health Clinic at Waimanaaki, (formerly Camp Anderson), 8 Pinedale Crescent, Riversdale Beach
- > Masterton Medical Centre, 4 Colombo Rd, Masterton



## **Where else could we provide medical assistance if the above facilities are not available?**

- > Residents first aid kits
- > Riversdale Beach emergency container (basic medical supplies) Knoyle Road

## **Who can help provide medical assistance?**

- > Volunteer Fire Fighters trained in first aid
- > Local nurses
- > Local first aiders

## **How do we get people to medical assistance or medical assistance to people?**

- > Communicate using text messages.
- > Use kids on bike as messengers.
- > Vehicles, 4-Wheel Drives, station wagons, scooters, motorbikes.
- > Wheelbarrows, stretchers, shopping trolleys, buggies, strollers.

## **Where can we get extra supplies?**

- > Each other
- > Riversdale Beach Emergency Container (basic medical supplies) Knoyle Road

## **Where are there Defibrillators?**

- > 9 Blue Pacific Parade, Riversdale Beach 5872
- > Riversdale Surf Club, 1 Bodle Drive, Riversdale 5872
- > Waimanaaki (formerly Camp Anderson), 8 Pinedale Crescent, Riversdale 5872



# Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

- > Find places where people can shelter from the weather if they can't stay at home.
- > Find comfortable places where people can rest and sleep.



Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the tap on the footpath. Leaks including water, should be investigated.



Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

You may have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

## Who could help make people's homes safe, weatherproof, and comfortable?

- > Farmers
- > Handy people/DIYers
- > Local builders, plumbers, electricians, roofers and other trades people



### **Where can we get resources to make repairs?**

- > Farms
- > Tradespeople

### **Where could we get bedding and clothing supplies to keep people warm and comfortable?**

- > Friends
- > Neighbours

### **What open spaces could accommodate temporary shelter?**

- > Encourage people to put up tents in their own back yard or Farmland
- > Farmland
- > Golf Club
- > Tennis Court

### **What facilities could be used for temporary shelter if people can't stay at homes or with friends?**

- > Encourage people to go to family, neighbours or friends in the first instance
- > Motor homes/caravans/tents
- > Riversdale Beach Emergency Container, Knoyle Road (Marquees, foil blankets, tarpaulins, etc)
- > Riversdale Beach Golf Club

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> St Joseph's Catholic Church

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> Waimanaaki (formerly Camp Anderson)



# Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

- > Ensure everyone knows how to treat drinking water.
- > Coordinate community water sources for drinking, cooking and hygiene.
- > Arrange a place in the community where water can be distributed if needed.



Water reservoirs are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.



Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any non-bottled water. Boil it if you can, if not use bleach to treat.

**BEST CHOICE: BOIL.** Boiling water will kill most types of disease-causing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

**IF YOU CAN'T BOIL: ADD BLEACH.** Bleach will kill some (not all) types of disease-causing organisms. Just like boiling, filter cloudy water through a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.

## Where can we find drinking water?

- > Farm bores
- > Farm tanks
- > Home water cylinders
- > Home water tanks
- > Private wells
- > Riversdale Beach Emergency Container (bottled water).  
Knogle Road



### **How do we get water to people who are unable to leave their homes?**

- > Carry in bottles, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Volunteers walking or cycling around

### **Where can we find water for washing and cleaning?**

- > Motuwaireka Stream
- > Rainwater
- > Toilet cisterns

### **What water supplies should be avoided or need treatment before drinking?**

- > Grey water
- > Most water will need boiling before drinking
- > Pool water
- > Springs and waterfalls
- > Stagnant water
- > Stream water
- > Tank water

### **What places would be good distribution points?**

- > Riversdale Beach Golf Club
- > Riversdale Beach Store
- > Riversdale Beach Surf Club



# Food

People in our community have enough food to sustain them.

- > Organise a way to feed large groups of people who are displaced or do not have food of their own.
- > Coordinate food supplies in the community.



Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone

- Street BBQs
- Have places where excess food can be coordinated from

## What food suppliers and providers are there?

- > Riversdale Beach Golf Club
- > Riversdale Beach Store

## Where else could we find food?

- > Riversdale Beach Golf Club
- > Riversdale Beach Store

## How could we organise to feed large groups of people?

- > Barbeques
- > Cook together and eat together
- > Set up a volunteer cooking and preparation
- > Use perishable foods first

## Where can we get cooking and catering supplies?

- > Barbeques
- > Camping equipment
- > Riversdale Beach Golf Club



## **How do we get food to people who are unable to leave their homes?**

- > Carry in boxes, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Organise teams to distribute
- > Volunteers walking or cycling around
- > Wheelbarrows, buggies, strollers



# Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

- > Identify and coordinate locations and people for medical assistance for animals
- > Identify locations for animal shelter
- > Identify potential sources of food and water
- > Keep a record of lost and found pets

**What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)**

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**What facilities could be used for temporary shelter for animals?**

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**Where could we find drinking water for animals?**

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**Where could we find food for animals? (companion animals & production animals)**

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