



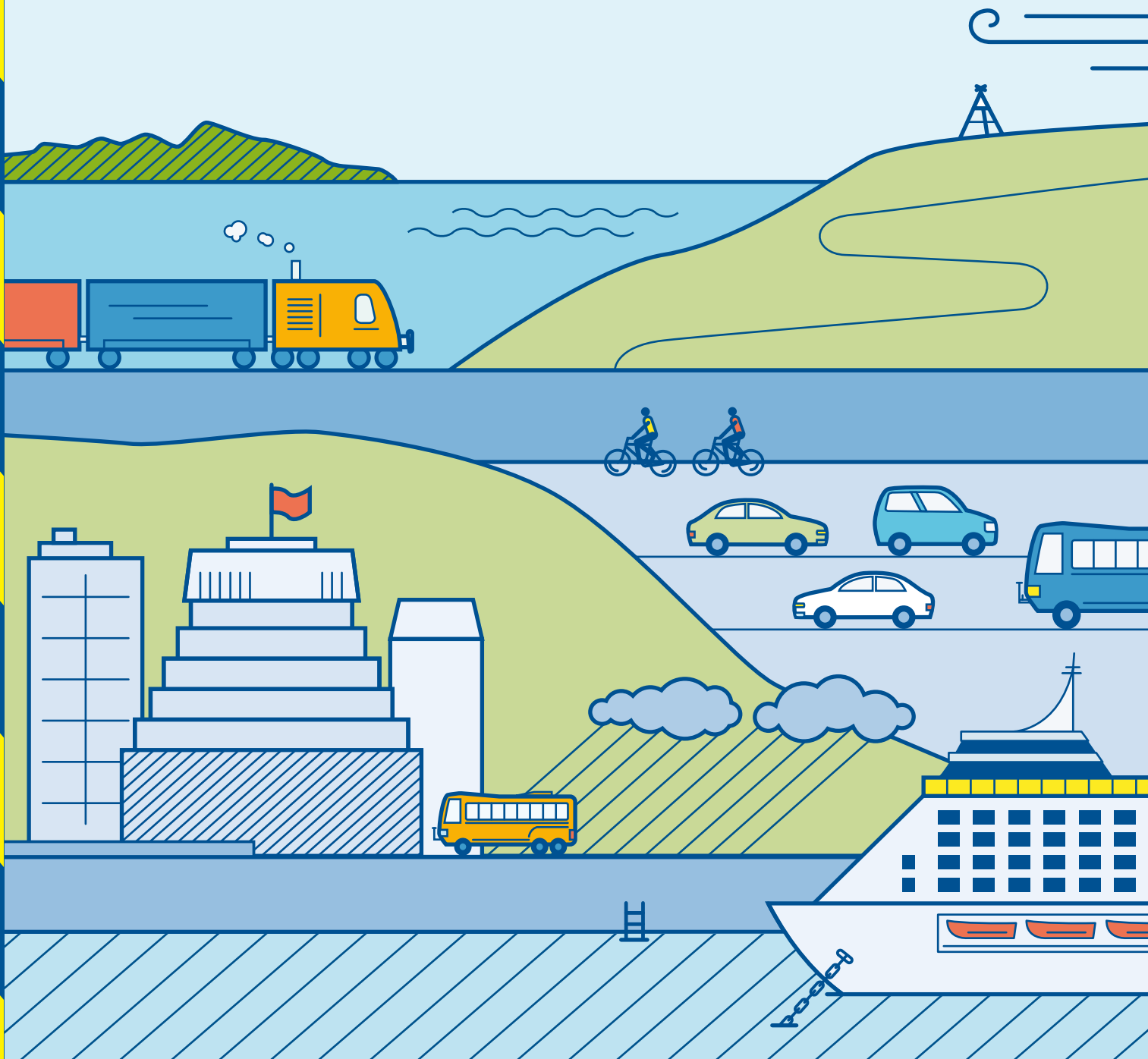
WELLINGTON REGION
EMERGENCY MANAGEMENT

OFFICE

Wellington Region
Emergency Management Office

Annual Plan

1 July 2024 – 30 June 2025



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Wellington Region Emergency Management Office (WREMO)
Annual Plan

1 July 2024 | Version 1.0

Authority
This Annual Plan has been developed by the Wellington Region Emergency Management Office, approved by the Chief Executives of the nine councils in our region, and is effective from 1 July 2024.

The document should be read in conjunction with the Wellington Region CDEM Group Plan.

Foreword



The past year has been another busy one for the Wellington Civil Defence Emergency Management (CDEM) Group. While the first quarter was relatively quiet (we normally experience a number of winter storms during this period), the next two quarters saw the region responding to a number of fires, hazardous substance and severe weather events, including a tornado that impacted the Hutt Valley and a spate of 29 thunderstorm warnings over a single weekend.

While this was going on, we saw a significant increase in the amount of public and Group member interest in emergency preparedness in the wake of Cyclone Gabrielle. Not only were Group members keen to understand what sort of impact a similar event would have had on the region if we had been directly impacted (including how we would have managed it), but the public were keen to understand how they could be better prepared too.

In addition, a lot of time was spent working on the acute water shortage situation that impacted the region over the summer months. Driven by a combination of hot dry weather and old water infrastructure, the event required significant work by Group members to keep abreast of our available water supply and develop contingency plans in the event that alternative large-scale water distribution services should be required.

What these two events showed is that while we are accustomed to dealing with smaller scale, more localised emergency events, we still have a long way to go to improve our level of preparedness for large scale emergency events like a magnitude 9 Hikurangi Subduction Zone earthquake and tsunami, or a magnitude 8 rupture of the Alpine Fault. Indeed, the recent findings of the Government Inquiry into the Response to the 2023 North Island Severe Weather Events said as much: "New Zealand's emergency management system is not fit-for-purpose and there are some significant gaps we need to address"... "This is not about individuals – who do an incredible job in emergency events – but the system as a whole".

This being the case, over the coming year, WREMO's focus will be on improving those areas which we know are likely to be critical to the region being able to respond effectively to such large scale events. These include improving our level of awareness of developing threats, ensuring that regional partners are aware of regional and local response plans and are able to respond in a timely and effective manner when needed, and communities know what is expected of them and where they can go for help during such events, when emergency services and government agency support is likely to be stretched or unavailable for some time.

In addition, we expect to be involved in the recently announced work that is being led by the Department of Prime Minister and Cabinet, in response to the findings of the Government Inquiry, to make our emergency management system more fit for purpose.

Through this approach we will continue to ensure that our focus remains on what is most important:

He aha te mea nui o te ao?

What is the most important thing in the world?

He tangata, he tangata, he tangata

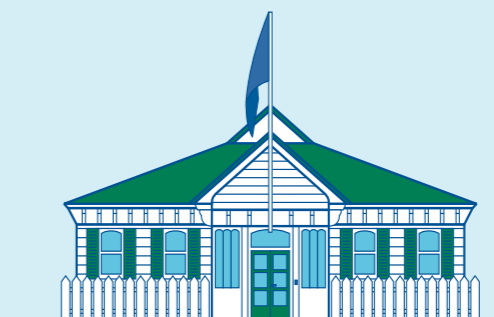
It is the people, it is the people, it is the people

Jeremy Holmes

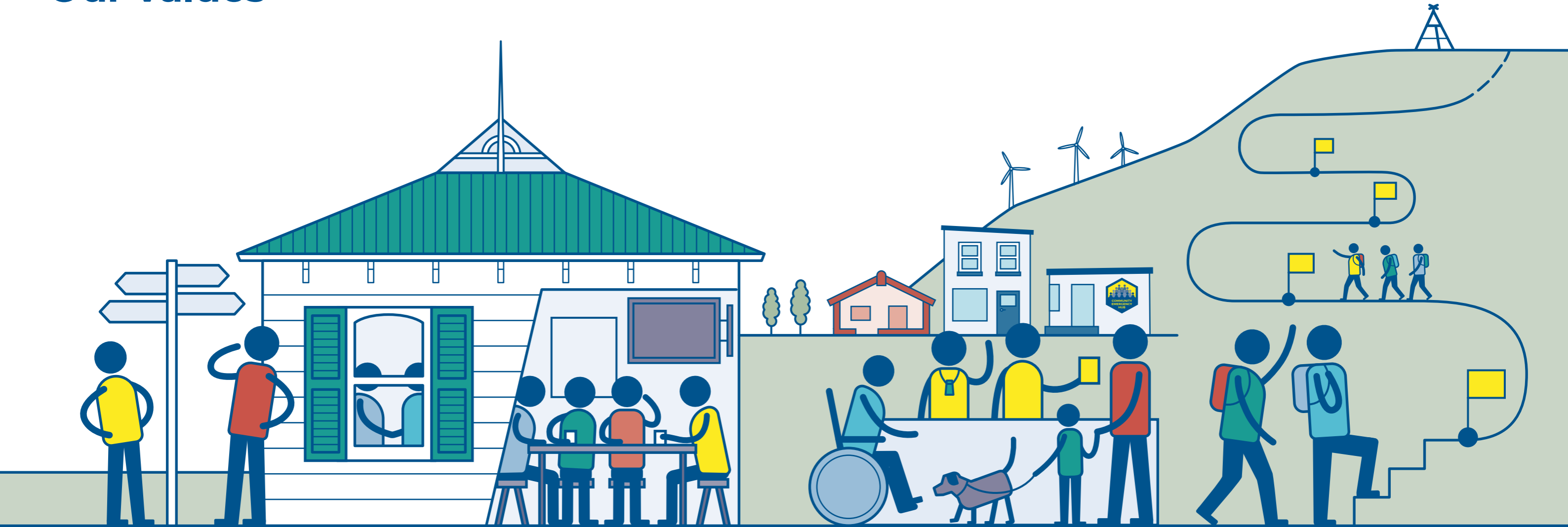
Jeremy Holmes

Regional Manager

Wellington Region Emergency Management Office (WREMO)



Our values



Tika

We have the courage to **do the right thing.**

We act with integrity.

We build trust through honesty, authenticity and transparency.

We are accountable for our actions.

Whanaungatanga

We work together to create a sense of **family and belonging.**

We are one team working together for a common purpose.

We build relationships and collaborate to get the best out of each other.

We partner with mana whenua and Māori, to honour our obligations under Te Tiriti o Waitangi.

Manaakitanga

We show **respect and care for others** and ourselves.

We actively listen and respect the views and opinions of others.

We are inclusive and embrace diversity.

We work to make a positive difference for people and communities.

Pūkenga

We are professional and **strive for excellence.**

We set ambitious and meaningful goals and work hard to achieve them.

We are proactive, agile and responsive to change.

We learn, and reflect, to continually improve what we do.



Introduction

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About the Wellington Region Emergency Management Office

The Wellington Region Emergency Management Office (WREMO) was established in 2012 when Wellington's regional and local authorities amalgamated their Civil Defence Emergency Management (CDEM) departments to form a regional office to achieve more coordinated CDEM service delivery.

This year is the first year of the region's new Council and WREMO Partnership Agreement which identifies that WREMO's role is as follows:

To lead the development and delivery of effective emergency management for the region by working collaboratively with local authorities and partners across the 4Rs of comprehensive emergency management (reduction, readiness, response and recovery).

The Annual Plan

WREMO's Annual Plan (this document) sets out the key deliverables, the activities these include and the associated budget for WREMO for the 2024/2025 financial year.




WREMO's core deliverables have come from the following documents:

- The agreed roles and responsibilities of WREMO as outlined in the new Council/WREMO Partnership Agreement;
- The strategic outcomes identified in the current CDEM Group Plan (2019-2024); and
- The core areas of work for each of WREMO's three teams (Business and Development, Operational Readiness and Response and Community Resilience and Recovery).

The content of the Plan is written from an organisational point of view, acknowledging that all WREMO staff work together to achieve the outputs identified in the Plan. In addition, WREMO's work is the result of a continuous feedback loop from our governance and partners on how we can continue to add value to the Wellington CDEM Group's efforts across the 4Rs of comprehensive emergency management.

Prioritisation of the Work Programme

Each deliverable in this Annual Plan has been assigned one of three priority levels:

-  **High Priority** - Critical and essential to be able to effectively respond to and recover from an emergency.
-  **Medium Priority** - Essential but not critical to be able to effectively respond to and recover from an emergency.
-  **Low Priority** - Are of value but are not essential to be able to effectively respond to and recover from an emergency.

Assigning priority levels ensures that we take a deliberate and agreed approach to making decisions around workload. If a response to an emergency event is required, it is intended that deliverables and the associated activities will be deferred in order of priority (lowest to highest), as required, to prioritise the response.

The WREMO Team



WREMO team responsibilities:

 Community Resilience and Recovery	 Operational Readiness and Response	 Business and Development
<ul style="list-style-type: none"> • Community empowerment • Preparedness enablers • Community networks • Public education • Vulnerable communities • Business continuity planning • Volunteer management • Community based response • Recovery planning and coordination • Social media • Reduction coordination 	<ul style="list-style-type: none"> • People – emergency management workforce • Partnerships – official response networks • Response planning and procedures • Response platforms – facilities and equipment • Welfare planning and coordination • Lifelines planning and coordination • Response Team coordination • Duty Officer system management • Learning Management System (takatū) management and administration 	<ul style="list-style-type: none"> • CDEM marketing • Risk and consequence management • EOC asset management • Information management systems • Strategy, planning and policy • Reporting, monitoring and evaluation • Hazard research • Human resources • IT and communications • Project Management Office • Organisational marketing • Administration and finance • Organisational asset management

The above responsibilities are listed according to the team with the overall portfolio responsibility, recognising that all WREMO staff work together to achieve outputs within these portfolios.

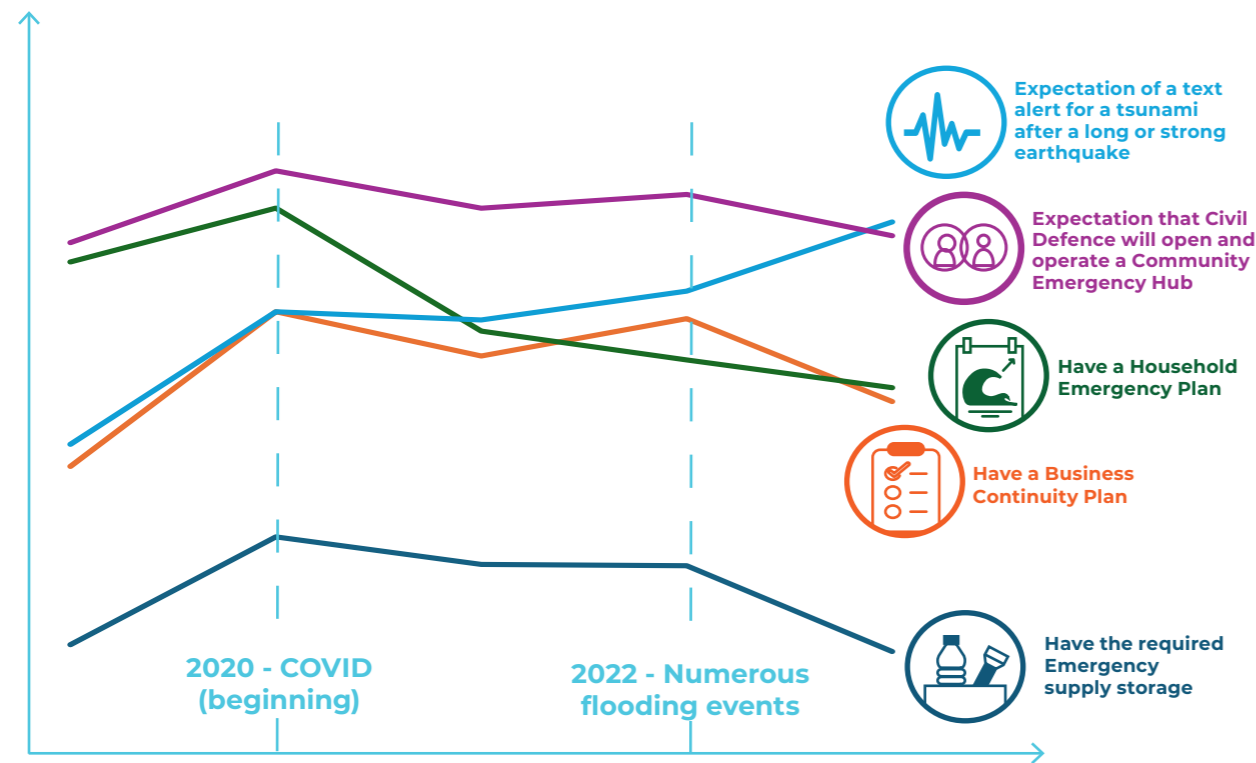
Community preparedness

Every two years WREMO carries out a community preparedness survey to gauge the level of community preparedness for an emergency in our region. Over the years results have varied.

These variations can be due to a number of reasons. Usually there is an increased level of community preparedness interest and activity when significant emergency events occur, as shown below for both COVID (2020) and the numerous weather events in 2022.

Overall, we have seen a gradual trend of decreasing level of community preparedness nationally and Internationally. However the Wellington region is tracking well ahead of the national averages.

Preparedness measures over time



One of the key areas of concern is the steady increase in the number of people expecting a text alert/ warning for a tsunami. While this result reflects a high level of confidence from the community in the government agencies who issue text messages, it is also cause for concern when people need to take immediate and decisive action to protect themselves, such as self-evacuating from coastal areas following a long or strong earthquake.

Since there was no significant change in those identifying the earthquake as the warning, it appears that people are still expecting some form of intervention, rather than taking ownership themselves. As the government's technological ability improves in this space, it is likely there will be an increasingly difficult challenge to overcome: to not expect an alert for a long and strong earthquake.

Working to address priorities identified in the Community Survey

Planned areas of work to advance preparedness outcomes which are expected to continue into the 24/25 financial year include:

- Delivering Business Continuity Planning (BCP) Workshops to Non-Government Organisations (NGOs) to increase their resilience and ability to support our communities in an emergency.
- Reinforcing the Long, Strong, Get Gone message for tsunamis.
- Promoting Community Emergency Hubs as a form of local support in your community after a large earthquake.

Working with Māori

As an organisation and sector we are committed to working with Māori to build strong relationships with hapū and iwi to achieve our stated goal of integrating Te Ao Māori into Emergency Management in the Wellington region¹. As the following whakatauki (Māori proverb) illustrates:

Naku te rourou nau te rourou ka ora ai te iwi

With your basket and my basket, the people will live.

This commitment is delivered through the following four key areas of work that are included in our Māori Integration programme:

- **Kaupapa Kotahi** - Increasing the cultural competence and confidence of WREMO staff.
- **Kaupapa e Rua** - Working with iwi/Māori in the region's emergency operation and coordination centres, and with local marae in response and recovery to provide better outcomes for whānau, hapū and communities.
- **Kaupapa e Toru** - Incorporating local iwi/Māori into regional emergency management governance.
- **Kaupapa e Wha** - Improving the level of local iwi/Māori preparedness for emergencies.

¹This goal is the objective of the region's Māori Integration Programme which was developed in 2021 to work towards integrating Te Ao Māori into Emergency Management in the Wellington region.



Strategic direction

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Vision and goal

The vision of the Wellington Region CDEM Group is:

VISION

A resilient¹ community: ready, capable and connected

GOAL

The goal of this Plan is for all individuals and households, businesses and organisations, communities, cities and districts in the region to be **ready, capable and connected** in accordance with the following definitions:



Ready

Being well informed of risks and pro-actively taking steps to prevent or mitigate their impacts, enabling us to be **ready** to respond to and recover quickly and effectively from emergencies.



Capable

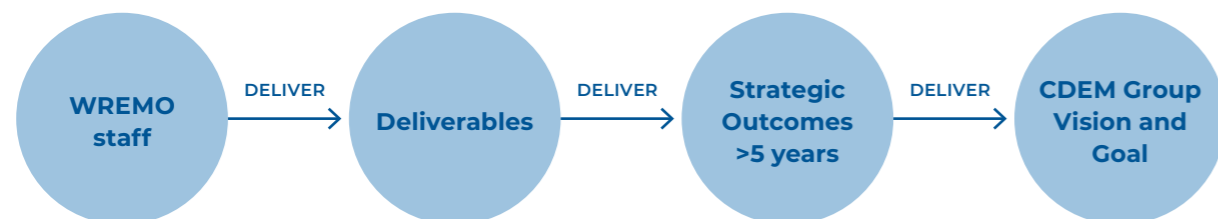
Working together to develop the capability and interoperability to ensure we are **capable** of responding effectively to emergencies and recovering quickly afterwards.



Connected

Working with communities to increase **connectedness**, enabling communities to support each other before, during and after emergencies.

WREMO will contribute to achieving both the CDEM Group vision and goal through the delivery of the activities outlined in this Annual Plan. Each deliverable has a clear link to the CDEM Group Plan strategic outcomes, which are expected to take longer than five years to achieve.



¹ Resilience is defined as the ability to adapt well to change, overcome adversity and recover quickly after an event

Monitoring and evaluation

Progress towards WREMO's deliverables and the associated activities will be monitored in number of ways

- Quarterly reporting to councils on progress against the deliverables.
- Regular reporting to the region's Coordinating Executive Group (CEG) and CDEM Joint Committee on progress against the Group Plan strategic outcomes as part of the wider CDEM Group.
- Biennial survey of 2000 people in the Wellington Region to determine preparedness levels over time.*
- External monitoring and evaluation by the National Emergency Management Agency (NEMA).

Governance

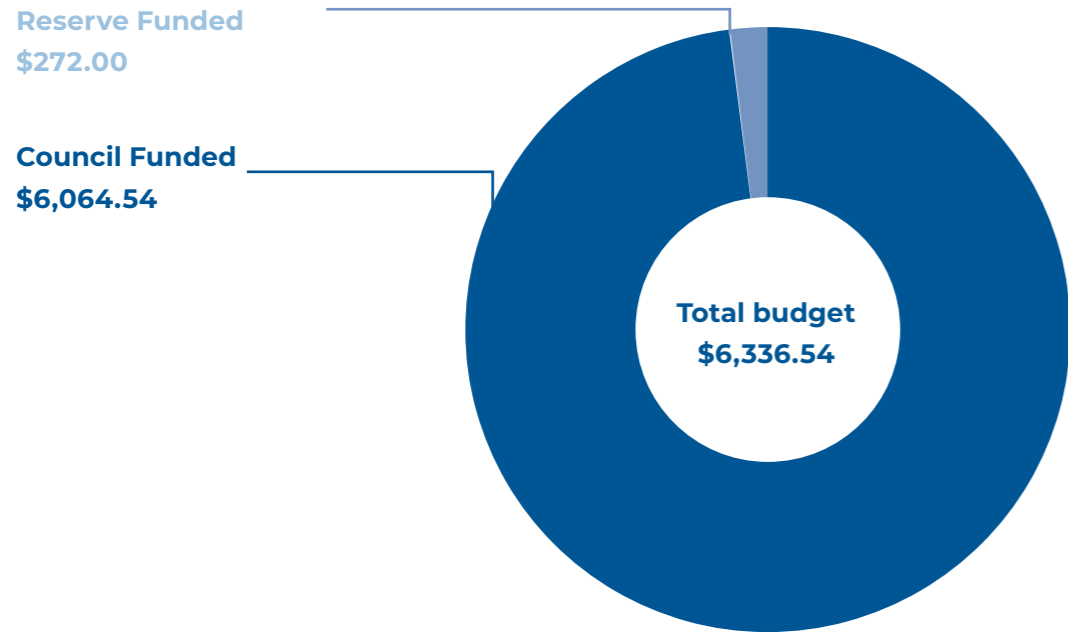
WREMO is funded by the nine councils across the Wellington Region. Oversight and approval of WREMO's annual work programme is provided by the chief executives of these nine councils. The implementation of WREMO's work programme and day-to-day engagement is delivered through the Local Government Emergency Management Collective (LGEMC), which includes emergency management representatives from each of the nine councils.

The CDEM Joint Committee is the governing authority for the Wellington CDEM Group. As part of its role to lead and coordinate the effective delivery of CDEM across the 4Rs of comprehensive emergency management for the CDEM Group, WREMO (as part of the wider CDEM Group) reports to the Joint Committee on progress against the Group Plan (2019-2024).

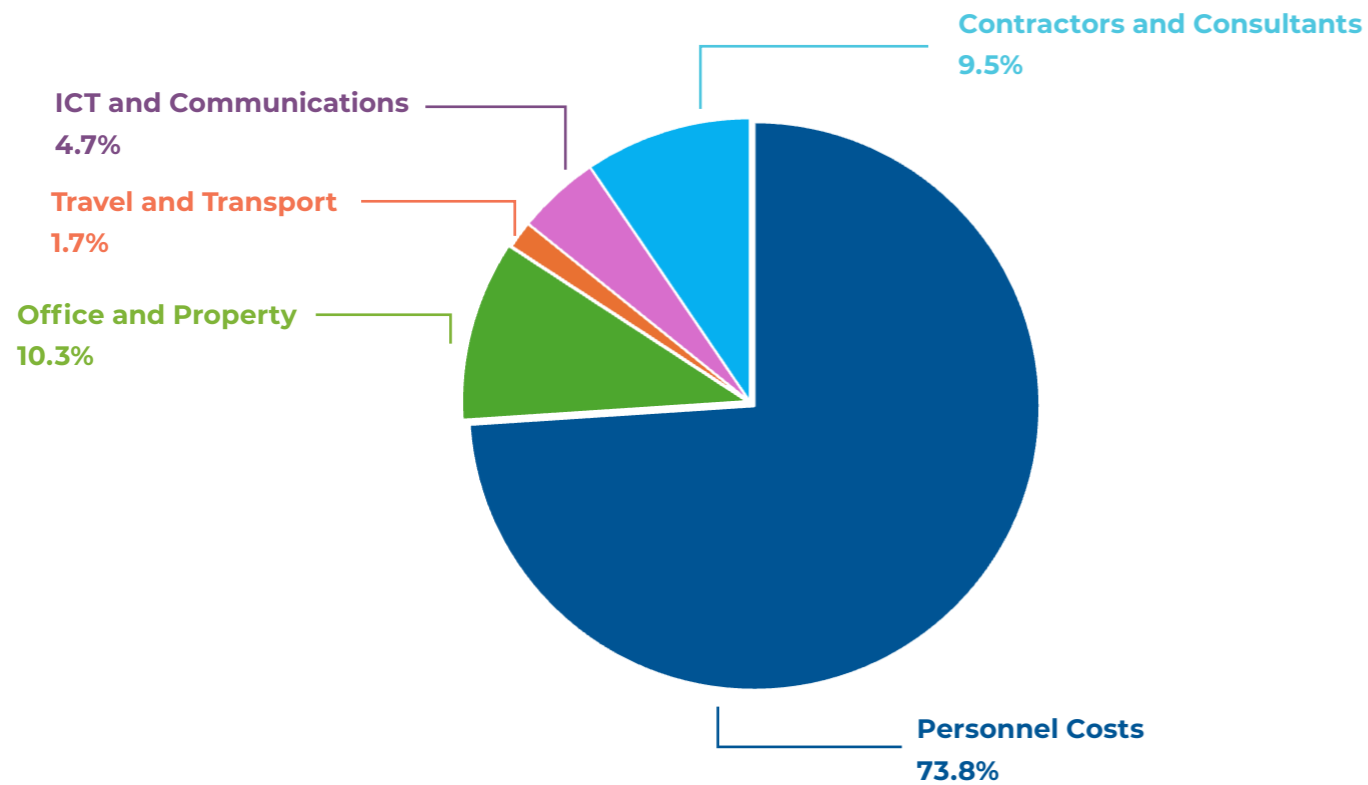


Budget 2024/2025

Budget contributions (\$'000)



Budget breakdown (%)



The budget for the 2024/25 year is as follows:

WREMO Budget 2024/2025		\$(000)
Total budget		6,336.544
Sources of operational funding		
Rates & levies		6,064.544
Reserve		272.000
Total operating funding		6,336.544
Operating expenditure		
Personnel costs		4,676.544
Office and Property		650.000
Travel and transport		110.000
ICT and Communications		300.000
Contractor and consultants		600.000
Total operating expenditure		6,336.544
Net funding surplus/(deficit)		-
Council contributions		
	% Contribution	\$(000)
Greater Wellington Regional Council	32.7%	1,984.319
Wellington City Council	27.3%	1,653.195
Hutt City Council	14%	850.249
Porirua City Council	7.4%	447.563
Kāpiti Coast District Council	7%	425.124
Upper Hutt City Council	5.7%	348.105
Masterton District Council	3.3%	201.949
South Wairarapa District Council	1.3%	82.478
Carterton District Council	1.2%	71.562
Total		6,064.544



How to interpret the Annual Plan

The following tables in this plan show how the WREMO Annual Plan directly aligns with the Wellington Region CDEM Group Plan and how each of WREMO's teams contribute to the achievement of the strategic outcomes identified in the Group Plan.

Deliverables	What are we doing this year?	Lead Team
Identifies the WREMO deliverable	Describes the activities that will be undertaken this year.	

The WREMO team responsible for the deliverable

- Community Resilience and Recovery
- Business Development
- Operational Readiness and Response
- All three of WREMO's teams contribute directly to this deliverable

Priority	Which of the 4 Rs?	Link to CDEM Group Plan Strategic Outcomes
HIGH		Identifies the CDEM Group Plan strategic goal(s) that the deliverable contributes to.



Identifies the overall priority of this deliverable for the year.

- High Priority - Critical and essential to be able to effectively respond to and recover from an emergency.
- Medium Priority - Essential but not critical to be able to effectively respond to and recover from an emergency.
- Low Priority - Are of value but are not essential to be able to effectively respond to and recover from an emergency.

Identifies the 4Rs component



- Reduction
- Readiness
- Response
- Recovery
- Across the 4Rs





Deliverables	What are we doing this year?	Team
Develop and maintain effective relationships with CDEM Group partners, including the community, to ensure a timely and effective response to an emergency.	<p>Facilitate local, regional and national multi agency readiness and relationship building activities with responsible operational agencies and partners of the Wellington CDEM Group.</p> <p>Provide media coordination, management, and support to the Regional Manager, as well as the broader WREMO team and Wellington CDEM Group.</p>	 All WREMO
Provide leadership, support and advice (across the EM system) to councils, EOCs, the ECC and other CDEM Group partners in response and recovery.	<p>Provide the Primary and Alternate WREMO Duty Officer to coordinate the initial response to any CDEM emergencies in our region.</p> <p>Provide the Primary and Alternate Regional Manager, Group Controller, Group Recovery Manager, Group Welfare Manager and Group Public Information Manager roles to the CDEM Group in response.</p> <p>Provide professional emergency management staff to support any response and recovery to a CDEM emergency in our region.</p> <p>Provide public warnings and information (including using Emergency Mobile Alerts, media, radio and digital communications) during an emergency.</p> <p>Provide hazard advice on the potential regional impacts of a National Tsunami Advisory/Warning to supplement advice from the National Tsunami Expert Panel during an emergency.</p> <p>Provide ICT support for regionally standardised systems and tools and centrally managed equipment during an emergency.</p>	 All WREMO

Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcomes
HIGH	  Readiness & Recovery	<ul style="list-style-type: none"> Integrated and comprehensive official response plans at the local and regional level that are understood and practiced on a regular basis. Integrated and comprehensive strategic recovery plans at both the local and regional level that are understood and practiced on a regular basis Communities self-organise and take appropriate actions, such as evacuating and or activating their Community Emergency Hubs. Formal assistance is readily available and accessible to impacted communities.
HIGH	  Response & Recovery	<ul style="list-style-type: none"> Prompt activation of local Emergency Operations Centres (EOCs) and regional Emergency Coordination Centre (ECC) to effectively manage and coordinate response efforts by response agencies to assist communities. Integrated and comprehensive official response plans at the local and regional level that are understood and practiced on a regular basis. Effective implementation of Group recovery plans to ensure recovery efforts are coordinated and meet the needs of communities. Formal assistance is readily available and accessible to impacted communities.





Deliverables	What are we doing this year?	Lead Team
Lead and coordinate the development and maintenance of equipment, systems, tools and facilities to support timely and effective responses to and recovery from emergencies.	Support councils with checks at EOCs, ECC, and EACs in readiness to respond to an emergency.	 Operational Readiness & Response
	Maintain and enhance a regional ArcGIS online platform and Microsoft Office 365 as key components of a regional Common Operating Picture.	
	Manage and refine the WREMO Duty system and work with other CDEM Group members to enhance interoperability and resilience of collective duty systems where appropriate.	 Business & Development
	Develop a regional Primary, Alternative, Communication and Emergency (PACE) communications plan.	
	Maintain and enhance the regions communications platforms.	
	Maintain WREMOs staff alerting capabilities, including Alert Media, eText, etc. and explore options for region-wide consistency.	
	Maintain and enhance the Group's public information and warning tools (including Emergency Mobile Alerts, WREMO social media, WREMO.nz).	
	Maintain IT security and platforms (including WREM.nz) and explore opportunities for further development.	
Lead and coordinate recovery planning to develop capability, share information and strengthen relationships.	Update the Recovery Operations Guide and develop operational documents and templates to support council recovery office operations.	 Community Resilience & Recovery
	Continue pre-disaster recovery planning.	
	Develop a guide for establishing Recovery Sector Groups.	

Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcomes
HIGH	  Readiness & Response	<ul style="list-style-type: none"> Prompt activation of local Emergency Operations Centres (EOCs) and regional Emergency Coordination Centre (ECC) to effectively manage and coordinate response efforts by response agencies to assist communities. Integrated and comprehensive strategic recovery plans at both the local and regional level that are understood and practiced on a regular basis. Communities self-organise and take appropriate actions, such as evacuating and or activating their Community Emergency Hubs. Formal assistance is readily available and accessible to impacted communities.
		<ul style="list-style-type: none"> Integrated and comprehensive strategic recovery planning at both the local and regional level is embedded and practiced on a regular basis. Central government and the Group effectively and cooperatively manage recovery.



Deliverables	What are we doing this year?	Team
Lead the development and implementation of the CDEM Group Plan, and report on progress against the strategic outcomes identified in the Plan.	Implement the Council/WREMO Partnership Agreement.	 Business & Development
	<p>Develop the WREMO Annual Plan (2025–26) to further align with councils annual plan development.</p> <p>Commence the development of the next CDEM Group Plan.</p> <p>Implement the Continuous Improvement and Assurance Framework (including after-action reviews).</p> <p>Provide quarterly reports to councils, reporting on progress against the WREMO Annual Plan (2024-2025) activities.</p> <p>Provide quarterly reports to CDEM Group governance, reporting on collective partner progress on the CDEM Group Plan strategic goals.</p>	 Business & Development





Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcome
HIGH	 Across the 4Rs	<ul style="list-style-type: none"> Integrated and comprehensive official response plans at the local and regional level that are understood and practiced on a regular basis.
MEDIUM	 Across the 4Rs	<ul style="list-style-type: none"> Integrated and comprehensive strategic recovery plans at both the local and regional level that are understood and practiced on a regular basis. Communities self-organise and take appropriate actions, such as evacuating and or activating their Community Emergency Hubs. Increased understanding and management of regional risks (including hazards, vulnerability and ways to prevent and mitigate them).






Deliverables	What are we doing this year?	Lead Team
Provide business support to WREMO and CDEM governance groups.	<p>Provide HR and staff support services, including recruitment, P4P and IDP processes in accordance with relevant GWRC policies.</p> <p>Implement the additional capabilities included in Council Long-Term Plans once approved by all councils.</p> <p>Ensure the WREMO budget is maintained in accordance with annual planning and relevant GWRC financial policies.</p> <p>Promote WREMO staff health, safety and wellbeing (HSW), and provide access to HSW resources.</p> <p>Provide ICT support to WREMO BAU systems and devices.</p> <p>Coordinate WREMO staff response deployments and maintain visibility of council and Group deployments during an emergency.</p>	<p>Business & Development</p>
	<p>Perform required secretariat duties, including at the Coordinating Executive Group (CEG), Welfare Coordination Group, Local Government Emergency Management Collective (LGEMC) and other meetings and workshops as required.</p> <p>Enhance WREMO's annual planning arrangements for greater cross-organisational collaboration, consistency, clarity and effectiveness.</p> <p>Provide administrative support, including but not limited to reception, finance, design, bookings, fleet management and catering services.</p>	<p>Business & Development</p>
	<p>Provide support and guidance to enable consistent and appropriately branded communication products.</p>	<p>Business & Development</p>

Priority	Which of the 4 Rs?	Link to CDEM Group Plan Strategic Outcome
HIGH	<p>Across the 4Rs</p>	<ul style="list-style-type: none"> Increased understanding and management of regional risks (including hazards, vulnerability and ways to prevent and mitigate them). Prompt activation of local Emergency Operations Centres (EOCs) and regional Emergency Coordination Centre (ECC) to effectively manage and coordinate response efforts by response agencies to assist communities. Integrated and comprehensive strategic recovery plans at both the local and regional level that are understood and practiced on a regular basis. Communities self-organise and take appropriate actions, such as evacuating and or activating their Community Emergency Hubs. Formal assistance is readily available and accessible to impacted communities. Integrated and comprehensive capability development strategy is implemented to increase both the capacity and capability of the Group to respond to and recover from emergency events. Recovery Managers, teams and strategic partners have the capacity and capability to effectively meet the needs of communities throughout a recovery.
MEDIUM	<p>Across the 4Rs</p>	<ul style="list-style-type: none"> Increased number of household, business and community emergency plans that are understood and practiced on a regular basis. Increased knowledge of Community Emergency Hubs, where they are located and participation in Hub exercises. Central government and the Group effectively and cooperatively manage recovery.
LOW	<p>Across the 4Rs</p>	







Deliverables	What are we doing this year?	Lead Team
Lead the development and delivery of community preparedness activities.	Complete annual Community Emergency Hub audits to ensure they are ready to activate.	 Community Resilience & Recovery
	Review current communications that are operational within Community Emergency Hubs and identify potential solutions to improve the ability for our communities to have two-way communication with EOCs.	 Community Resilience & Recovery
	Build trusting relationships with marae and facilitate their Marae Emergency Plan.	
	Promote and deliver Community Emergency Hub response practice sessions.	
	Review and update the Community Emergency Hub Guide.	
	Evaluate suitability of current Community Emergency Hubs including the identification of locations for new hubs.	
	Develop and deliver emergency planning for schools and early childhood centres.	
	Promote public education on hazards, risks, preparedness and community resilience events and initiatives.	 Community Resilience & Recovery
	Conduct the community preparedness survey.	
	Promote preparedness messaging and community connectedness through social media platforms.	 Business & Development



Priority	Which of the 4 Rs?	Link to CDEM Group Plan Strategic Outcome
HIGH	 Readiness	<ul style="list-style-type: none"> Increased knowledge of Community Emergency Hubs, where they are located and participation in Hub exercises. Communities self-organise and take appropriate actions, such as evacuating and or activating their Community Emergency Hubs. Increased number of household, business and community emergency plans that are understood and practiced on a regular basis. Increased understanding and management of regional risks (including hazards, vulnerability and ways to prevent and mitigate them).
MEDIUM	 Readiness	
LOW	 Readiness	



Deliverables	What are we doing this year?	Lead Team
Lead and coordinate the design, development and delivery of professional development opportunities, supporting systems and products for the region's emergency management workforce to enhance people capability and capacity.	<p>Develop and deliver professional development opportunities for the region's emergency management workforce in accordance with the Group Training and Exercise Plan 2024/25.</p> <p>Manage the Wellington region's portion of the national CDEM training fund including the support and coordination of Response Team training opportunities.</p> <p>Coordinate and enhance the Wellington region's Response Teams capability and capacity.</p>	 Operational Readiness & Response
	<p>Support councils to strengthen their emergency management (EM) workforce recruitment, selection, induction, retention and rewards arrangements.</p> <p>Manage the Group's Learning Management System and training records (takatū & wrem.nz) and incorporate national-level enhancements to the system as required.</p> <p>Support national level capability development advisory groups, programmes and initiatives.</p>	 Operational Readiness & Response

Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcome
MEDIUM	  Readiness & Response	<ul style="list-style-type: none"> Integrated and comprehensive capability development strategy is implemented to increase both the capacity and capability of the Group to respond to and recover from emergency events. Prompt activation of local Emergency Operations Centres (EOCs) and regional Emergency Coordination Centre (ECC) to effectively manage and coordinate response efforts by response agencies to assist communities. Recovery Managers, teams and strategic partners have the capacity and capability to effectively meet the needs of communities throughout a recovery.
LOW	  Readiness & Response	



Deliverables	What are we doing this year?	Lead Team
<p>Lead and coordinate the development, implementation and review of operational response plans and procedures.</p>	<p>Support councils with the review and refinement of Local Emergency Response Plans (LERPs) including awareness activities.</p> <p>Strengthen local and regional Emergency Assistance Centre (EAC), Household Goods and Services, and Emergency Shelter and Accommodation delivery plans and arrangements within the Wellington Region Emergency Response Plan (WRERP) and Local Emergency Response Plans (LERPs).</p> <p>Review and refine the Wellington CDEM Groups Tsunami Evacuation Response Plan and deliver workshops and tabletop exercises to enhance understanding and awareness.</p> <p>Review and refine local and regional Flood Response Plans and deliver workshops and tabletop exercises to enhance understanding and awareness across the CDEM Group.</p> <p>Review and refine the Wellington Region Emergency Response Plan (WRERP) and deliver workshops and tabletop exercises to enhance understanding and awareness across the CDEM Group.</p> <p>Review and refine regional operational response processes and procedures.</p>	 Operational Readiness & Response
	<p>Review and refine Regional Response Guidelines to support the primary CIMS functions in an emergency.</p>	 Operational Readiness & Response

Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcome
<p>MEDIUM</p>	  Readiness & Response	<ul style="list-style-type: none"> Prompt activation of local Emergency Operations Centres (EOCs) and the regional Emergency Coordination Centre (ECC) to effectively manage and coordinate response efforts by response agencies to assist communities.
<p>LOW</p>	  Readiness & Response	



Deliverables	What are we doing this year?	Team
Support community and CDEM Group partner initiatives to increase social connectedness and preparedness.	Co-design and/or support council community development and emergency management teams with a project or initiative that enhances wider community resilience and social cohesion.	Community Resilience & Recovery
Lead the development and delivery of household preparedness activities.	Promote and deliver "Navigating Stress and Recovery in a Disaster" workshops for communities.	Community Resilience & Recovery
	Develop a Disability Preparedness workbook and caregivers' resource that can be used to facilitate household preparedness.	
	Attend fairs and events to promote household preparedness and social connectedness.	Community Resilience & Recovery
	Deliver online and face-to-face interactive Household Earthquake Planning sessions using the Earthquake Planning Guide.	
	Develop a plan to sustainably implement and manage the Long Walk Home.	
	Finalise and update the Household preparedness A5 flyer for apartments and Earthquake Planning Guides.	
	Support and promote annual preparedness campaign in communities and online.	
	Develop and implement the annual preparedness campaign.	Business & Development
Lead the development and delivery of business preparedness activities.	Promote BCP for small to medium businesses, NGOs and community service organisations via face-to-face and online delivery.	Community Resilience & Recovery
Coordinate and facilitate research and programmes of work in relation to hazard risk awareness and risk reduction.	Participate in 'Its Our Fault' and relevant Steering Groups.	Business & Development

Priority	Which of the 4Rs?	Link to CDEM Group Plan Strategic Outcome
MEDIUM	Readiness	<ul style="list-style-type: none"> Communities self-organise and take appropriate actions, such as evacuating and/ or activating their Community Emergency Hubs. Formal assistance is readily available and accessible to impacted communities.
MEDIUM	Readiness	<ul style="list-style-type: none"> Increased number of household, business and community emergency plans that are understood and practiced on a regular basis. Communities self-organise and take appropriate actions, such as evacuating and/ or activating their Community Emergency Hubs. Increased understanding and management of regional risks (including hazards, vulnerability and ways to prevent and mitigate them).
LOW	Readiness	
MEDIUM	Readiness	<ul style="list-style-type: none"> Increased number of household, business and community emergency plans that are understood and practiced on a regular basis.
MEDIUM	Across the 4Rs	<ul style="list-style-type: none"> Increased understanding and management of regional risks (including hazards, vulnerability and ways to prevent and mitigate them).



**WELLINGTON REGION
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